

Friday 5th June 2020

Dear Parents and Carers,

As your child(ren) have been offered a place on our registers for next week, I am writing to update you on our approach and expectations. Although many families have been attending school, due to the wider re-opening we have amended our approach as detailed below:

Attendance:

As you have indicated that you would like your child to return to school, we expect your child to be in school on the agreed days, except for if they are unwell or for other authorised reasons. If your child is unable to attend school, please inform the school office by 8:30am on the morning of your child's absence.

Bubble:

Your child will be in a bubble with other children of key workers but unfortunately we cannot guarantee that they will be with their close friends. Siblings will be in the same bubble.

Location:

Your child's classroom will be the Year 1 classroom or the Year 4 classroom. A member of staff will direct you on Monday morning.

Drop off and collection:

Your child will need to enter their allocated classroom which will be signposted by a member of staff. The doors will be open from 8.35am – 8.50am to help reduce congestion.

Parents on site:

Please do not congregate at the school doors and ensure social distancing is observed at all times. There will be no entry into the building for parents but if you do have any concerns or questions, please call or email the school office. We would also be grateful if attendance is limited to only one parent or carer per child and only bring siblings into the grounds if absolutely necessary.

Uniform:

There is no requirement for children to attend in school uniform. Please ensure that your child is wearing clothing that is suitable for outdoor activities. We expect children to attend school in clean clothes each day.

Equipment and belongings:

In order to reduce the number of belongings entering and leaving school, we ask that your child only brings a named water bottle and their lunch into school. All other resources and equipment will be provided by the school, labelled and left on their individual desk.

Suspected or confirmed coronavirus cases in your child's bubble:

- If anyone becomes unwell with a new, continuous cough or a high temperature they will be sent home and advised to follow government guidance.
- If a child is awaiting collection, they will be moved to a room where they can be isolated behind a closed door

- When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days.
- All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus and are encouraged to get tested in this scenario.
- Where a child, young person, or staff member tests positive, the rest of their bubble will be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person, or staff member they live with in that group subsequently develops symptoms.

Steps we have taken to keep your child, staff and the community as safe as possible:

- I want to reassure you that a lot of hard work and planning has taken place to minimise the risk to your child, staff and the community. A thorough risk assessment has been carried out and will continue to be reviewed. Here are some of the actions that we have taken based on the risk assessment:
- Enhanced, deep cleaning has taken place this week
- Daily cleaning by cleaners
- Staff members will regularly wipe down and disinfect commonly touched areas throughout the day
- Children will be asked to wash their hands regularly
- Wherever possible, the same adults will stay with the children in the bubble
- Children will not see their peers in other bubbles, due to separate classrooms, staggered playtimes and sectioned areas of the playground, along with staggered entry and exit times
- Movement around the school will be limited and clear signage will be in place to identify exit and entry points
- No whole school assemblies will take place
- Please ensure good personal hygiene of your child and wash their clothes at the end of the school day
- In order to keep everyone safe, some staff may wear PPE (Personal Protection Equipment), particularly if administering first aid or if they are supervising a child who is ill.

If you have any questions, please do not hesitate to contact the school office. We really look forward to seeing you all next week.



David Gunning
Head of School